

LOAN APPLICATION SUPPORT & PACKAGE TRANSMITTAL AGREEMENT

THIS LOAN APPLICATION SUPPORT & PACKAGE TRANSMITTAL AGREEMENT (the "Agreement") is entered into this ____ day of _____, 2026, by and between:

SAVANNAH COMMUNAL LIVING LLC, a division of The Mackhouse Boarding Center, located at 11416 Brahman Road, Lithia, FL 33547 (the "Advisor"); and

_____, residing at _____ (the "Client").

1. RECITALS

WHEREAS, the Client intends to secure financing for residential or business purposes, including but not limited to USDA Rural Development loans, personal loans, or business capital; **WHEREAS**, the Advisor specializes in project management, community development, and administrative financial services; **WHEREAS**, the Client desires to engage the Advisor to prepare, organize, and transmit a comprehensive loan application package to potential lending institutions or government agencies (the "Lender");

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

2. SCOPE OF SERVICES

The Advisor shall provide the following administrative and consulting services:

- **Documentation Review:** Reviewing Client's financial documents for completeness based on lender requirements.
- **Application Preparation:** Assisting the Client in completing application forms for USDA, SBA, or private lenders.
- **Project Packaging:** Compiling the "Project Package" including site plans, project estimates, and development contracts to be submitted with the loan application.
- **Lender Communication:** Serving as a point of contact for the lender regarding project-specific questions and site development details.

3. DISCLOSURES & LIMITATIONS

- **Not a Lender/Broker:** Advisor is NOT a licensed mortgage broker, lender, or loan originator. Advisor does not "sell" loans or guarantee approval.
- **Client Responsibility:** Client is responsible for the accuracy of all financial data provided. Advisor relies on the honesty of the Client.
- **Administrative Role:** All services are provided as "Project Management" and "Clerical Support" to facilitate the overall housing development project.

4. FEES

The fee for these services is included in the **Project Management Fee** or as a separate **Document Preparation Fee** of \$_____, payable upon submission of the package to the lender.

5. AUTHORIZATION

Client hereby authorizes Advisor to transmit the completed application package to the designated lender on Client's behalf.

6. CONFIDENTIALITY

The Advisor shall maintain the confidentiality of all Client financial data and shall not disclose such information to any party other than the Lender or necessary third-party vendors (e.g., appraisers, surveyors) required for the loan process.

7. TERMINATION

Either party may terminate this Agreement upon five (5) days' written notice. In the event of termination, the Client shall remain responsible for any fees incurred for services already performed by the Advisor.

8. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Any disputes arising under this Agreement shall be resolved in the courts of Hillsborough County, Florida.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

ADVISOR:

Jerold Mack, CEO/Owner Savannah Communal Living LLC / The Mackhouse Boarding Center

CLIENT:

Client Signature

Client Printed Name